Housing construction and municipal infrastructure projects in Jiangsu Province

Standard EPC prequalification documents

(2019 edition)

Jiangsu Provincial Construction Project Bidding and Bidding Office

Instructions for use

1. The Jiangsu Provincial Housing Construction and Municipal Infrastructure Project Standard Project General Contracting Bidding Qualification Pre-examination Document (2019 Edition) (hereinafter referred to as the "Standard Pre-examination Document") was prepared by the Jiangsu Provincial Construction Project Bidding and Bidding Office. It is applicable to housing construction and municipal infrastructure projects in Which State-owned Funds in Jiangsu Province hold or dominate, and the general contracting bidding projects for which the qualification examination of potential bidders is conducted by electronic pre-qualification.

Where pre-qualification is conducted by non-electronic means, it may be used after corresponding amendments with reference to the "Standard Pre-qualification Documents".

2. The chapters, sections, articles, paragraphs, items and items marked by the same serial number in the "Standard Pre-Examination Documents" are used by the bidders and bidders; the content marked by the space by the bidder, the bidder should be concretized according to the specific characteristics and actual needs of the bidding project, and if there is really no need to fill in, it is marked with "/" in the space; if it is marked with "□", the bidder shall check it according to the specific characteristics and actual needs.

2. After the tenderer publishes the prequalification announcement in accordance with the format of Chapter 1 of the Standard Prequalification Document "Prequalification Announcement", the actual prequalification announcement shall be compiled into the prequalification document as an invitation for prequalification. The prequalification announcement shall also indicate the name of the publication medium.

3. The main text of Chapter II of the Standard Pre-Examination Document, "Notice to Applicants" and the preceding schedule, shall be directly quoted without modification, except for the content marked with blanks by the bidder, the optional content and the supplementable content. Fill in the blanks, select and supplement the content shall be determined by the bidder in accordance with the provisions of relevant national and local laws and regulations and the specific circumstances of the bidding project.

Chapter III of the Standard Pre-Examination Documents, "Qualification Review Measures", adopts the qualification system review method and shall not adopt a limited quantity system.

The appendix to Chapter III, "Qualification Review Measures", lists all the examination factors and examination criteria, and indicates in the appendix and body of this chapter all the provisions that the applicant cannot pass the prequalification if he or she does not meet his requirements.

4. Chapter 5 of the Standard Pre-Examination Document, "Project Construction Overview", shall be prepared by the bidder according to the specific characteristics and actual needs of the bidding project.

V. The "Standard Pre-Examination Document" is the 2019 version and will be revised in a timely manner according to the problems that occur in the actual implementation process. The opinions and suggestions of each user unit or individual on the revision of the "Standard Pre-examination Document" may be reflected to the Jiangsu Provincial Construction Project Bidding and Bidding Office.

(Project name and lot section) General contracting bidding

**Prequalification documents**

Lot Number:

Tenderer (Tender Agency):

Preparer (signature or seal):

Year Month Day

**Contents**

[Chapter I Prequalification Announcement 8](#_Toc510513609)

[( Project name and lot).](#_Toc510513610)  [Announcement of Prequalification of General Contracting Tendering for Projects8](#_Toc510513610)

[1. Tender condition](#_Toc510513611)  [8](#_Toc510513611)

[2. Project Overview and Scope of Tender8](#_Toc510513612)

[3. Applicant Eligibility Requirements](#_Toc510513613)  [8](#_Toc510513613)

[4. Prequalification Method](#_Toc510513614)  [9](#_Toc510513614)

[5. Bid evaluation method](#_Toc510513615)  [9](#_Toc510513615)

[6. Acquisition of prequalification documents9](#_Toc510513616)

[7. Submission of prequalification application documents9](#_Toc510513617)

[8. Mediums of publication9](#_Toc510513618)

[9. Contact](#_Toc510513619)  [10](#_Toc510513619)

[Chapter II Notice to Applicants11](#_Toc510513620)

[Notice to Applicants, Schedule 11](#_Toc510513621)  above

[1. General](#_Toc510513622)  [15](#_Toc510513622)

[1.1 Project](#_Toc510513623)  [Overview15](#_Toc510513623)

[1.2 Sources of funding and](#_Toc510513624)  [implementation15](#_Toc510513624)

[1.3 Scope of tendering, required construction period and quality](#_Toc510513625)  [requirements15](#_Toc510513625)

[1.4 Applicant Eligibility](#_Toc510513626)  [Requirements15](#_Toc510513626)

[1.5 Language and](#_Toc510513627)  [writing16](#_Toc510513627)

[1.6 Expenses](#_Toc510513628)  [borne16](#_Toc510513628)

[2. Prequalification documents](#_Toc510513629)  [16](#_Toc510513629)

[2.1 Composition of the prequalification](#_Toc510513630)  [document16](#_Toc510513630)

[2.2 Clarification of prequalification](#_Toc510513631)  [documents16](#_Toc510513631)

[2.3 Modification of prequalification](#_Toc510513632)  [documents16](#_Toc510513632)

[3. Preparation of prequalification application](#_Toc510513633)  [documents17](#_Toc510513633)

[3.1 Composition of the prequalification application](#_Toc510513634)  [document17](#_Toc510513634)

[3.2 Preparation of prequalification application](#_Toc510513635)  [documents17](#_Toc510513635)

[4. Prequalification Application](#_Toc510513636)  [17](#_Toc510513636)

[4.1 Submission of prequalification application](#_Toc510513637)  [documents17](#_Toc510513637)

[4.2 Modification and withdrawal of prequalification application](#_Toc510513638)  [documents18](#_Toc510513638)

[5 ． Review of prequalification application](#_Toc510513639)  [documents18](#_Toc510513639)

[5.1 Review](#_Toc510513640)  [Committee18](#_Toc510513640)

[5.2 Eligibility](#_Toc510513641)  [Review18](#_Toc510513641)

[5.3 Handling of special cases18](#_Toc510513642)

[6 ． Notices and](#_Toc510513643)  [Publicity18](#_Toc510513643)

[6.1 Notice](#_Toc510513644)  [18](#_Toc510513644)

[6.2 Publicity19](#_Toc510513645)

[7 ． The applicant's eligibility is changed](#_Toc510513646)  [19](#_Toc510513646)

[8. Discipline and Oversight](#_Toc510513647)  [19](#_Toc510513647)

[8.1 Bribery is strictly](#_Toc510513648)  [prohibited19](#_Toc510513648)

[8.2 Shall not interfere with the qualification review](#_Toc510513649)  [process19](#_Toc510513649)

[8.3 Confidentiality19](#_Toc510513650)

[8.4 Complaint](#_Toc510513651)  [19](#_Toc510513651)

[9 ． Additional elements that need to be added19](#_Toc510513652)

[Chapter III Qualification Review Measures (Qualification System) 20](#_Toc510513653)

[Schedule 20](#_Toc510513654)  before the eligibility review process

[1 ． Review method](#_Toc510513655)  [21](#_Toc510513655)

[2 ． Review Criterion](#_Toc510513656)  [21](#_Toc510513656)

[2.1 Preliminary Examination Criteria](#_Toc510513657)  [21](#_Toc510513657)

[2.2 Detailed review](#_Toc510513658)  [criterion 21](#_Toc510513658)

[3 ． Review Procedure](#_Toc510513659)  [21](#_Toc510513659)

[3.1 Preliminary](#_Toc510513660)  [review21](#_Toc510513660)

[3.2 Detailed](#_Toc510513661)  [review21](#_Toc510513661)

[3.3 Clarification of prequalification application](#_Toc510513662)  [documents21](#_Toc510513662)

[4 ． Review Result](#_Toc510513663)  [21](#_Toc510513663)

[Chapter IV Prequalification Application File Format 22](#_Toc510513664)

[1. Prequalification Application Letter](#_Toc510513665)  [25](#_Toc510513665)

[2. Proof of identity of the legal](#_Toc510513666)  [representative26](#_Toc510513666)

[3. Power of Attorney](#_Toc510513667)  [27](#_Toc510513667)

[4. Consortium agreements (if sometimes) 28](#_Toc510513668)

[5. Applicant Basic Information Form](#_Toc510513669)  [29](#_Toc510513669)

[6. Project Management Body Composition Table](#_Toc510513670)  [30](#_Toc510513670)

[7 ． Curriculum vitae of EPC project managers and key project managers](#_Toc510513671)  [31](#_Toc510513671)

[8 ． List of similar project performance of applicants (EPC project managers)](#_Toc510513672)  [32](#_Toc510513672)

[9 ． Schedule 33 for the proposed re-awarding](#_Toc510513673)

[10 ． Schedule 33 for proposed subcontracting](#_Toc510513674)

[Chapter V Overview of Project Construction35](#_Toc510513675)

# Chapter I: Prequalification Announcements

(Project Name and Lot) **Announcement of pre-qualification for general contracting bidding**

## 1. Tender conditions

The bidding project (project name) has been approved for construction by (the name of the project approval, approval or filing authority) as (the name and number of the approval document), the project owner is the owner, the construction funds come from (the source of funds), and the proportion of project contribution is. The project has been qualified for bidding, and the general contracting of the project (lot) is now openly bidded, and interested potential applicants (hereinafter referred to as the applicants) are invited to submit pre-qualification applications.

## 2. Project overview and scope of tendering

2.1 Project Overview

2.1.1 Construction Site:

2.1.2 Construction Scale:

2.1.3 Contract Estimated Price:

2.1.4 Total Term Requirements: Calendar days.

Thereinto:

Design Start Date: Year Month Day

Commencement of construction: Year Month Day

Completion Date: Year Month Day

In addition to the above total duration, the contractor also requires the following node duration (if any):

2.1.5 Other:

2.2 Scope of tender:

## 3. Applicant Eligibility Requirements

3.1 The applicant should have (design qualification category and level) and above Design qualification, or have (construction qualification category and level) and above construction qualification, and have the corresponding general contracting ability in terms of personnel, equipment, funds, etc.

3.2 The applicant shall have the registered qualification of engineering construction (registered architect, registered engineer of survey and design, registered constructor, registered supervision engineer) or have a senior professional and technical title of engineering construction that is suitable for the scale standards and requirements of the bidding project, and must meet the following conditions:

(1) The general contracting project manager shall not be employed or practiced in two or more units at the same time.

(2) The general contracting project manager shall not serve on two or more engineering projects at the same time.

(3) The general contracting project manager has no record of bribery crimes, or has a record of bribery crimes, but has exceeded 5 years from the date of recording.

The bidders and project managers of the proposed general contracting project shall be qualified to implement the relevant provisions of the Ministry of Housing and Urban-Rural Development under other conditions.

3.3 The applicant and the project manager of the proposed EPC shall have other requirements:

3.3.1.1 The EPC project manager has undertaken similar projects;

□ 3.3.1.2 The applicant has undertaken similar works;

Similar engineering identification criteria: ;

□3.3.2 Since the beginning of the year, month, and day, the enterprise and the project manager of the general contracting project to be dispatched have not been subject to administrative penalties by the construction and other relevant departments for colluding in bidding, cheating, bidding in the name of others, fraudulently winning the bid, subcontracting, illegal subcontracting, and other illegal acts;

□3.3.3 Since the beginning of the year, month, and day, the enterprise has not given up the qualification to win the bid without legitimate reasons (excluding the project manager of the general contracting project who gave up after investing more than one project), did not conclude a contract with the bidder, and refused to provide a performance guarantee;

□3.3.4 Since the beginning of the year, month, and day, the enterprise has not been notified and criticized by the competent construction administrative department of the province, city, county (city, district) where the bidding project is located for arrears of wages;

□3.3.5 Since the year, month, and day, if the applicant or the project manager of the proposed general contracting project has not failed the performance evaluation in the project before the bidder, the list of unqualified performance evaluation is as follows:

3.4 The applicant shall not be eligible for the circumstances specified in Article 1.4.3 of the Notice to Applicants in Chapter II of the Pre-Examination Document.

3.5 Consortium bids will not be accepted □ this tender;

□ accept consortium bids.

Where a consortium is used to bid, the provisions of item 1.4.2 of the Notice to Applicants in Chapter II of the Solicitation Documents shall be satisfied.

## 4. Prequalification Methods

The pre-qualification system is adopted, and the qualification evaluation criteria are detailed in Chapter III of the prequalification documents.

## 5. Bid evaluation methods

The tender is adopted, and the evaluation criteria and methods are detailed in the annex.

## 6. Access to prequalification documents

6.1 Get time: Year Month Day Hours to Year Month Day Hours;

6.2 Access method: the applicant uses the "Jiangsu CA digital certificate" to log in to the "electronic bidding and bidding trading platform" to obtain;

"Electronic Tendering and Bidding Trading Platform" in this Announcement and Prequalification Documents means:

## 7. Submission of prequalification application documents

7.1 The deadline for submitting prequalification application documents (application deadline, the same below) is the year, month, and day.

7.2 The tenderer shall not accept the prequalification application documents delivered late.

## 8. The medium in which the announcement is made

The prequalification announcement was published on , , and on .

## 9. Bidding supervision and management department and telephone

。

## 10. Contact Details

Bidder: Tender Agency:

Address: Address:

Zip Code:

Contact: Contact Person:

Tel: Tel:

Fax: Fax:

Email: Email:

Year Month Day

# Chapter II Notice to Applicants

## Notice to applicants in the preceding schedule

|  |  |  |
| --- | --- | --- |
| **Term number** | **Article Name** | **Compile the contents** |
| 1.1.2 | Tenderer | Name:  Address:  Contact:  Phone:  Email:  Fax: |
| 1.1.3 | Tender agency | Name:  Address:  Contact:  Phone:  Email:  Fax: |
| 1.1.4 | The project name |  |
| 1.1.5 | Construction site |  |
| 1.2.1 | Source |  |
| 1.2.2 | Proportion of capital contribution |  |
| 1.2.3 | Implementation of funds |  |
| 1.2.4 | Payment method for works |  |
| 1.3.1 | Scope of tendering |  |
| 1.3.2 | A request duration | Total duration requirement: Calendar days. Thereinto:  Design Start Date: Year Month Day  Commencement of construction: Year Month Day  Completion Date: Year Month Day  In addition to the above total duration, the contractor also requires the following node duration (if any): |
| 1.3.3 | Quality requirements | Design Quality Standards:  Construction Quality Standards: |
| 1.4.1 | The qualification requirements that the applicant should have | 1. The enterprise shall have one of the following qualifications:   1. Design qualification requirements: 2. Construction qualification requirements:   2. Financial requirements:  3. □ enterprise shall have one of the following similar project performances:  (A) EPC performance requirements:  (B) Design performance requirements:  (C) Construction performance requirements:  4. The project manager of the general contracting project shall have one of the following qualifications:  (A) Registered architects, survey and design registered engineers, registered constructors, registered supervision engineers;  (B) Senior professional and technical titles in engineering construction;  5. The project manager of the general contracting project shall undertake one of the following similar project performances:  (A) EPC performance requirements:  (B) Design performance requirements:  (C) Construction performance requirements:  6. Project management agency: The bidder shall clarify it in accordance with the "Code for the Management of General Contracting of Construction Projects" GB/T50358-2017.  7. Other requirements: |
| 1.4.2 | Consortium bidding requirements | □ does not accept  □ accepted, the following requirements should be met: |
| 2.2.1 | The applicant requested clarification  Deadline for prequalification documents | Year Month Day |
| 2.2.2 | Clarification from the tenderer  Deadline for prequalification documents | Year Month Day |
| 2.3.1 | Tenderer modification  Deadline for prequalification documents | Year Month Day |
| 3.1.1 | Composition of the prequalification application documents | □ Prequalification Application Letter;  □ the identity certificate of the legal representative or the power of attorney with the identity certificate of the legal representative;  □ consortium agreement (if any);  □ Applicant Basic Information Form;  □ Curriculum Vitae Of EPC Project Manager;  □ business license;  □ enterprise qualification certificate;  □......  **Materials to be obtained from the Integrity Library (provided by applicants with both construction and design qualifications):**  □ enterprise safety production license;  □ Registered Builder Certificate;  □ Safety Production Assessment B Certificate;  □ qualification certificate;  □ title certificate;  □ the enterprise or the project manager of the general contracting project similar to the project performance (including the notice of winning the bid, the construction contract, the completion acceptance certification materials, the direct contracting project may not provide the notice of winning the bid, but must provide the direct contract issuance certificate issued by the contractor with the official seal of the unit) (if any) (if any);  □......  **Materials to be obtained from the Integrity Vault (only available to applicants with construction qualifications):**  □ enterprise safety production license;  □ Registered Builder Certificate;  □ Safety Production Assessment B Certificate;  □ the enterprise or the project manager of the general contracting project similar to the project performance (including the notice of winning the bid, the construction contract, the completion acceptance certification materials, the direct contracting project may not provide the notice of winning the bid, but must provide the direct contract issuance certificate issued by the contractor with the official seal of the unit) (if any) (if any);  □......  **Materials to be obtained from the Integrity Vault (only available to applicants with design qualifications):**  □ qualification certificate;  □ registration certificate;  □ title certificate;  □ the enterprise or the project manager of the general contracting project similar to the project performance (including the notice of winning the bid, the construction contract, the completion acceptance certification materials, the direct contracting project may not provide the notice of winning the bid, but must provide the direct contract issuance certificate issued by the contractor with the official seal of the unit) (if any) (if any);  □......  **Documents required for scanned copies:**  □ financial audit reports and financial statements (year-year) audited by accounting firms;  □ certificate of pension insurance payment for the project manager of the general contracting project (year month - year month);  □ authorized client pension insurance payment certificate (year month - year month) (technical personnel engaged in engineering design and construction of institutions of higher learning, scientific research institutions, military management and other departments can not provide pension insurance payment certificate, the superior personnel department of the unit to provide the corresponding certification materials);  □ other supporting materials for enterprise performance and project manager performance of general contracting project managers;  □......  Note: Where a consortium is used to bid, the applicant shall provide relevant materials that meet the requirements. |
| 3.2.4 | Other requirements for the preparation of prequalification application documents |  |
| 4.1.1 | Deadline for submission of prequalification application documents | Deadline: Year, Month, Day, Hours |
| 4.2.3 | The place where the prequalification application documents are submitted | The electronic prequalification application documents shall be uploaded and submitted by each applicant on the "Electronic Tendering and Bidding Trading Platform" before the deadline for prequalification application;  Place of submission of prequalification application documents for backup: . |
| 5.2 | Eligibility Screening Methodology | □ conformity system  □ there is no need to send a project manager to defend the EPC  □, it is necessary to send a project manager for the general contracting of the project to defend  Time: Year Month Day Hours  Place:  Request: |
|  | | |
| 9 | Additional elements that the tenderer needs to add | |
| ...... | ...... | |

## 1. General

### 1.1 Project Overview

1.1.1 In accordance with the provisions of the Law of the People's Republic of China on Tendering and Bidding and other relevant laws, regulations and rules, this bidding project has met the bidding conditions, and is now open bidding, and applicants who are interested in undertaking this bidding section are specially invited to submit pre-qualification applications.

1.1.2 Bidders for this tendering project: Please refer to the attached table before the Applicant's Instructions.

1.1.3 Tendering Agency for this tender section: See the Attached Table before the Notice to the Applicant.

1.1.4 Name of this tender project: See the attached table before the Applicant's Instructions.

1.1.5 Construction site of this lot: See the attached table before the applicant's instructions.

### 1.2 Sources of funding and implementation

1.2.1 Sources of funding for this tender project: see the attached table before the Notice to applicants.

1.2.2 Proportion of capital contribution of this tender project: please refer to the attached table before the Notice to Applicants.

1.2.3 Implementation of the funds of this tendered project: please refer to the attached table before the notice to the applicant.

1.2.4 Method of payment for the project under the tender: Please refer to the attached table before the notice to the applicant.

### 1.3 Scope of tendering, required construction period and quality requirements

1.3.1 Scope of this tender: See the appendix before the Notice to Applicants.

1.3.2 The required duration of this lot: please refer to the attached table before the Notice to Applicants.

1.3.3 Quality requirements for this lot: see the attached table before the Notice to Applicants.

### 1.4 Applicant Eligibility Requirements

1.4.1 The qualification requirements to be met by the applicant are set out in the attached table before the Applicant's Notice.

1.4.2 Where a consortium is accepted for tender under the "Notice to Applicants" form, the following provisions shall be observed, in addition to the requirements of Item 1.4.1 of this Chapter and the "Schedule Before notice to Applicants":

(1) The parties to the consortium shall sign a consortium agreement in the format provided in the prequalification documents, clarifying the rights and obligations of the consortium leader and the parties;

(2) Each member unit of the consortium shall have the qualifications and capabilities appropriate to the division of labor agreed in the consortium agreement;

(3) The parties to the consortium shall not, in their own name, bid alone or in other consortiums in the same tender section;

(4) Each party to the consortium must designate a leader, authorize him to be responsible for the bidding and coordination of the bidding and contract implementation stages on behalf of all consortium members, and shall submit to the bidder a power of attorney signed by the legal representative of all consortium members;

(5) Where the bidder requests the bidder to submit the bid guarantee guarantee, it shall submit the bid guarantee guarantee in the name of each party to the consortium or the leader of the consortium. The bid guarantee, submitted in the name of the leader of the consortium, shall be binding on the members of the consortium.

1.4.3 The applicant shall not have any of the following circumstances:

(1) A subsidiary body (unit) that does not have independent legal personality of the tenderer;

(2) Providing bidding agents for the supervisors, construction agents and project managers of the bidding projects, as well as providing bidding agents for the bidding projects;

(3) Being the same legal representative as the supervisor, construction agent or bidding agency of the bidding project, or holding or participating in each other's shares;

(4) There is an interest in the bidder that may affect the fairness of the bid;

(5) being ordered to cease business, property being taken over, frozen and bankrupt, and being disqualified or suspended from bidding and within the suspension period;

(6) Being restricted by the relevant departments from undertaking the project at the location of the bidding project due to arrears of wages to workers or the occurrence of quality and safety accidents;

(7) The applicant has committed a criminal act of bribery within the past 3 years and has been recorded, or the legal representative has a criminal record of bribery and has not exceeded 5 years from the date of recording.

1.4.4 The person in charge of the unit is the same person or different units with a holding or management relationship, and shall not participate in the bidding of the same bidding section or the bidding of the same bidding project without dividing the bidding section, and if the relevant bidding is violated by these provisions, the relevant bidding shall be invalid.

### 1.5 Language and Writing

Except for terminology, incoming and outgoing documents use Chinese. If necessary, specialized terms should be accompanied by Chinese comments.

### 1.6 Assumption of Expenses

Applicants are responsible for the costs incurred in preparing and participating in prequalification.

## 2. Prequalification documents

### 2.1 Composition of prequalification documents

2.1.1 This prequalification document includes the prequalification announcement, the applicant's notice, the qualification examination method, the format of the prequalification application, the project construction overview, as well as the clarification of the prequalification document in accordance with paragraph 2.2 of this Chapter and the amendment of the prequalification document in accordance with paragraph 2.3 of this Chapter.

2.1.2 In the event of inconsistencies in the expression of the same content, such as the prequalification document, the clarification or modification of the prequalification document, etc., the last written document shall prevail.

### 2.2 Clarification of prequalification documents

2.2.1 The applicant should carefully read and check the entire contents of the prequalification document. If in doubt, it should be submitted through the "Electronic Tendering and Bidding Trading Platform" before the time specified in the attached table to the applicant's notice, requesting clarification from the tenderer.

If the applicant does not submit it within the clarification period, the tenderer has the right not to reply.

2.2.2 The tenderer will send the prequalification documents to all applicants who have obtained prequalification documents through the "Electronic Tendering and Bidding Trading Platform" before the time specified in the schedule preceding the Notice to the Applicant, but does not indicate the source of the clarification.

2.2.3 From the time the clarification document is issued in accordance with paragraph 2.2.2 of this Chapter, it shall be deemed that the applicant has received the clarification document. The applicant fails to consult the clarification of the prequalification documents in a timely manner through the "Electronic Tendering and Bidding Trading Platform", or fails to prepare the application documents in accordance with the clarified prequalification documents, and the resulting consequences shall be borne by the applicant.

### 2.3 Modification of Prequalification Documents

2.3.1 Where the tenderer modifies the prequalification documents, it shall send them to all applicants who have obtained the prequalification documents through the "electronic bidding and bidding trading platform". If the prequalification documents are amended after the time specified in the attached table before the applicant's notice, the tenderer shall extend the application deadline accordingly.

2.3.2 From the time the amendment is issued in accordance with paragraph 2.3.1 of this Chapter, the applicant shall be deemed to have received the amendment. The applicant fails to review the amendments to the prequalification documents in a timely manner through the "Electronic Tendering and Bidding Trading Platform", or fails to prepare the application documents in accordance with the revised prequalification documents, and the resulting consequences shall be borne by the applicant.

## 3. Preparation of prequalification application documents

### 3.1 Composition of prequalification application documents

3.1.1 The composition of the prequalification application documents is set out in the attached table before the Notice to Applicants.

3.1.2 Chapter IV "Prequalification Application File Format" If there are prescribed format requirements, the applicant shall fill in the prescribed format and submit the relevant supporting materials as required.

3.1.3 Applicants should note that if the preceding Schedule provides that a consortium is not accepted for bidding, or if the applicant does not form a consortium, the application documents do not include the consortium agreement referred to in clause 3.1.1 of this Chapter.

### 3.2 Preparation of prequalification application documents

3.2.1 The prequalification application documents shall be prepared in accordance with Chapter IV "Prequalification Application Documents" and may be added as part of the prequalification application documents if necessary.

3.2.2 The electronic prequalification application documents shall be prepared, signed and uploaded to the "Electronic Tendering and Bidding Trading Platform" before the deadline for submission of the prequalification application documents using the prequalification application document production tool acceptable to the "Electronic Tendering and Bidding Trading Platform".

3.2.3 The materials obtained from the corporate integrity database in the prequalification application documents are shown in item 3.1.1 of this chapter, and the applicant shall establish the corresponding links in the corresponding chapters (after clicking, it can automatically enter the enterprise integrity database to view the color scanned copies of the corresponding originals and as part of the prequalification application documents). Where the corporate integrity database materials that have been linked in the prequalification application documents are updated, the corresponding information must be relinked.

The applicant is obliged to verify the corresponding links in the prequalification application documents, as well as the validity and authenticity of the scanned copies obtained from the enterprise creditworthiness database, such as the existence of invalid, unclear, incomplete or invalid links, etc., the applicant should promptly update the relevant materials of the enterprise creditworthiness database and relink to obtain the corresponding information.

Materials that are not obtained from the corporate integrity database in accordance with the requirements of this item shall not be recognized at the time of qualification review.

3.2.4 Supplementary Content: Other requirements for the preparation of prequalification application documents are detailed in the Attached Table before the Applicant's Notice.

## 4. Prequalification Application

### 4.1 Submission of prequalification application documents

4.2.1 The applicant shall transmit and submit the encrypted electronic prequalification application documents to the "Electronic Tendering and Bidding Trading Platform" before the deadline for prequalification applications specified in the attached table before the applicant's notice to the applicant, and at the same time submit a sealed backup of the prequalification documents). Submission of prequalification backup documents is at the discretion of the applicant.

4.2.2 When the qualification examination activities cannot be carried out normally due to the failure of the "Electronic Bidding and Bidding Trading Platform", the bidder will use the "Prequalification Application Backup Document" to continue the review activities, and if the applicant fails to submit the prequalification application backup documents, it shall be deemed to have withdrawn its prequalification application documents, and the consequences and losses caused therefrom shall be borne by the applicant himself.

4.2.3 Place where the applicant submits the prequalification application documents: Please refer to the attached table before the Applicant's Instructions.

4.2.4 If the application documents for prequalification are uploaded after the deadline, the tenderer shall not accept them.

4.2.5 The electronic prequalification application documents uploaded through the "Electronic Tendering and Bidding Trading Platform" shall be certified and encrypted using digital certificates, and the prequalification application documents that are not encrypted and certified by digital certificates as required shall not be accepted by the tenderer.

### 4.2 Modification and withdrawal of prequalification application documents

The Applicant may amend or withdraw the prequalification application documents submitted before the deadline specified in 4.1.1.

## 5． Examination of prequalification application documents

### 5.1 Review Committee

The application documents for prequalification shall be examined by the examination committee established by the tenderer in accordance with law.

### 5.2 Eligibility Review

The examination committee shall review the examination methods stipulated in the attached table before the notice to the applicant and the examination standards stipulated in Chapter III "Qualification Review Measures", and the methods and standards that are not provided shall not be used as the basis for examination.

If it is necessary for the applicant to send a project manager for the general contracting of the project to defend, the project manager of the general contracting of the project to be dispatched by the applicant shall participate in the defense at the time, place and requirements specified in the attached table before the applicant's instructions. Failure to participate as required shall be borne by the applicant.

### 5.3 Handling of Special Cases

5.3.1 When the qualification review activities cannot be carried out normally due to the failure of the "Jiangsu Province Online Bid Opening and Evaluation System", the bidder will use the "Prequalification Backup Document" to continue the bid opening activities.

The failure of the "Jiangsu Province Online Bid Evaluation System" refers to the situation that all applicants' electronic pre-examination application documents cannot be submitted due to non-bidders.

5.3.2 If the prequalification application documents are not completed and submitted within the prescribed time due to the applicant's reasons, the application will be rejected.

## 6． Notices and Publicity

### 6.1 Notices

The tenderer will notify the applicant submitting the prequalification application documents through the "Electronic Tendering and Bidding Trading Platform" and issue an invitation to tender to the applicant who has passed the prequalification.

Except for force majeure, if a potential bidder who has passed the pre-qualification examination does not obtain the bidding documents without reason or abandons the bidding after obtaining the bidding documents, or the bidder revokes the bidding documents without reason after the bidding deadline, the bidders will report to the bidding supervision department for publicity;

### 6.2 Publicity

6.2.1 The tenderer will publish the list of unqualified prequalification applicants and the reasons for the prequalification in the same medium as the prequalification announcement of the project, and the publicity period will be 3 days.

6.2.2 Where the applicant or other interested parties have objections to the results of the prequalification examination, they shall raise them during the publicity period. The tenderer shall respond within 3 days from the date of receipt of the objection. If the bidder is not satisfied with the reply or the bidder refuses to reply, the applicant may complain to the relevant administrative supervision department in accordance with the prescribed procedures.

## 7． The applicant's eligibility changes

When there is a major change in the qualification conditions such as the applicant's organizational structure, qualifications, ability, and reputation that have passed the pre-qualification examination, the applicant shall inform the bidder in a timely manner, and compile the updated information in the bidding documents for the bid evaluation committee to evaluate the updated content.

## 8. Discipline and Oversight

### 8.1 Bribery is strictly prohibited

It is strictly forbidden for applicants to pay bribes to tenderers, members of the examination committee and other staff members related to the examination activities. During the prequalification period, tenderers, members of the examination committee and other staff related to the examination activities shall not be invited to visit the applicant's unit or to attend any event sponsored or sponsored by the applicant.

### 8.2 The qualification review shall not be interfered with

The applicant shall not interfere with or affect the prequalification examination in any way, otherwise it will cause it to fail to pass the prequalification.

### 8.3 Confidentiality

Tenderers, members of the review committee, and other staff related to the review activities shall keep confidential the review and comparison of application documents for prequalification, and shall not disclose the results of the prequalification before the results of the prequalification are announced, and shall not disclose to others relevant circumstances that may affect fair competition.

### 8.4 Complaints

If the applicant and other interested parties believe that the prequalification activity violates the provisions of laws, regulations and rules, they have the right to complain to the relevant administrative supervision department.

## 9． Additional content that needs to be added

Other elements that the tenderer needs to add: see the attached table before the applicant's instructions.

# Chapter III: Qualification Review Measures (Qualification System)

## The pre-qualification process is preceded by a schedule

|  |  |  |  |
| --- | --- | --- | --- |
| Term number | | Review factors | Review criteria |
| 2.1 | Preliminary review criteria | Applicant name | Consistent with business license, qualification certificate, safety production license; |
| The application letter is signed and sealed | Have the electronic signature of the legal representative and affix the electronic seal of the legal person |
| ...... | ...... |
| 2.2 | Scrutiny of standards in detail | License | Have a valid business license |
| Safety production license | Have a valid safety production license (the design unit does not need to provide it). |
| Qualification certificate | Have a valid qualification certificate |
| Qualification level | Complies with Article 1.4.1 of Chapter II "Notice to Applicants" |
| Financial requirements | Complies with Article 1.4.1 of Chapter II "Notice to Applicants" |
| Performance requirements | Complies with Article 1.4.1 of Chapter II "Notice to Applicants" |
| Proposed project manager requirements for general contracting of the project | Complies with Article 1.4.1 of Chapter II "Notice to Applicants" |
| Other requirements | Meet the other requirements set out in Chapter II, Notice to Applicants, Item 1.4.1 |
| other | No Qualification Review Measures Paragraph 3 2.2 Circumstances listed in Article 2.2 |

## 1． Review methodology

This pre-qualification is based on the qualification system. Applicants who meet the examination criteria set out in paragraphs 2.1 and 2.2 of this Chapter are prequalified.

## 2． Review criteria

### 2.1 Preliminary Examination Criteria

Preliminary examination criteria: See the attached table before the qualification review measures.

### 2.2 Detailed review criteria

Detailed review criteria: See the attached table before the qualification review measures.

## 3． Review Process

### 3.1 Preliminary Examination

The Review Committee conducts a preliminary examination of the prequalification application documents in accordance with the criteria set out in article 2.1 of this Chapter. If one factor does not meet the criteria for examination, it cannot pass the prequalification.

### 3.2 Detailed Review

3.2.1 The Review Committee shall conduct a detailed examination of the prequalification application documents that have passed the preliminary examination in accordance with the criteria set out in paragraph 2.2 of this Chapter. If one factor does not meet the criteria for examination, it cannot pass the prequalification.

3.2.2 In addition to satisfying the examination criteria set out in paragraphs 2.1 and 2.2 of this Chapter, an applicant who has passed the prequalification shall not have any of the following circumstances:

(1) Failure to clarify or clarify as requested by the Review Committee;

(2) Any of the circumstances provided for in Subparagraphs 1.4.3 and 1.4.4 of Chapter II "Notice to Applicants";

(3) Bidding in the name of another person, colluding in bidding, soliciting winning a bid by bribery, or bidding by other fraudulent means;

(4) The key content of the prequalification application documents is vague and unrecognizable.

### 3.3 Clarification of prequalification application documents

During the examination process, the Examination Committee may, in writing, request the applicant to make the necessary clarifications or clarifications regarding the unclear contents of the prequalification application documents submitted. Clarifications or clarifications by the applicant shall be in writing and shall not alter the substance of the prequalification application documents. Clarifications and clarifications by applicants are an integral part of the prequalification application documents. The tenderer and the examination board do not accept clarifications or clarifications offered by the applicant.

## 4． Review results

After completing the review of the prequalification application documents in accordance with the procedures set out in Article 3 of this Chapter, the Review Committee shall determine the list of applicants who have passed the prequalification and submit a written examination report to the tenderer.

# Chapter IV: Documents of Prequalification Applications

(Project name and lot) general contracting

**Prequalification application documents**

Applicant: (stamped with the official seal of the unit)

Legal representative or his or her authorized agent: (signature or seal)

Year Month Day

**Contents**

## 1. Prequalification Application Letter

**Prequalification Application Letter**

(Name of Tenderer):

1. In accordance with the requirements of the prequalification documents, the pre-qualification application documents and related materials submitted by us (the applicant) are used by you (the bidder) to review our bidding qualifications for participating in the bidding of the general contracting of the project (project name and bidding section).

2. We hereby declare that the content of the prequalification application documents and related materials submitted is complete, true and accurate;

3. We hereby declare that we are not in a state of being ordered to cease business, having our bidding qualifications cancelled, or our property being taken over, frozen or bankrupt;

4. We hereby declare that we have not been suspended from bidding qualifications by the relevant departments and during the suspension period due to fraudulent bidding or serious breach of contract, as well as major project quality and safety production accidents

5. We accept your authorized representatives to conduct investigations to review the documents and materials submitted by us and to clarify the financial and technical aspects of the prequalification application documents through our customers.

Applicant: (stamped with the official seal of the unit)

Legal representative or his or her authorized agent: (signature or seal)

Tel:

Fax:

Applicant Address:

Zip code:

Year Month Day

## 2. Proof of identity of the legal representative

**Proof of identity of the legal representative**

Applicant:

Unit Nature:

Address:

Founded: Year Month Day

Operating period:

Name: Gender:

Age: Position:

is the legal representative (name of the applicant).

Proof is hereby given.

Applicant: (stamped with the official seal of the unit).

Year Month Day

## 3. Power of Attorney

**Power of Attorney**

I (name) am the legal representative (name of the applicant) and I am now entrusted (name) as our agent. The legal consequences of the prequalification documents for construction bidding signed, clarified, explained, corrected, submitted, withdrawn and modified (project name and lot) in our name on the basis of authorization shall be borne by us.

Entrustment period:

。

The agent does not have the right to sub-delegate.

Attached: Proof of identity of the legal representative

Applicant: (Stamp the official seal of the unit).

Legal representative: (signature or seal).

Identity Card Number:

Authorized Agent: (signature or seal).

Identity Card Number:

Contact Tel:

Year Month Day

## 4. Consortium Agreement (e.g. sometimes)

**Consortium Agreement**

(Names of all member units) voluntarily form (consortium name) consortiums and jointly participate in the (project name) EPC bidding. The following agreement is hereby concluded on the tendering of the consortium.

1. (Name of a member unit) is the leader of the consortium.

2. The leader of the consortium is legally responsible for the preparation of bidding documents and contract negotiation activities for the bidding project on behalf of the members of the consortium, and submits and receives relevant materials, information and instructions on behalf of the consortium, and handles all matters related to it, and is responsible for the hosting, organization and coordination of the contract implementation stage.

3. The consortium will submit the bidding documents, perform the contract, and bear joint and several liability for the outside world in strict accordance with the requirements of the bidding documents.

4. The division of responsibilities within the member units of the consortium is as follows:

5. This agreement shall take effect from the date of signing, and shall automatically become invalid after the completion of the contract.

6. This Agreement shall be made in duplicate, one for each member of the consortium and the tenderer.

Note: If this agreement is signed by an entrusted agent, a power of attorney signed by the legal representative shall be attached.

Leader Name: (Stamped unit)

Legal representative or his or her authorized agent: (Signature)

Member One Name: (Stamped Unit Seal)

Legal representative or his or her authorized agent: (Signature)

Member 2 Name: (Stamped Unit Seal)

Legal representative or his or her authorized agent: (Signature)

......

Year Month Day

## 5. Applicant Basic Information Form

**Applicant Basic Information Form**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of the applicant |  | | | | | | | |
| Registered address |  | | | | Zip code |  | | |
| Contact details | Contact |  | | | Phone |  | | |
| fax |  | | | URL |  | | |
| Enterprise unified social credit code |  | | | | | | | |
| legal representative | name |  | Technical title |  | | | Phone |  |
| Technical Leader | name |  | Technical title |  | | | Phone |  |
| Date of establishment |  | | Total number of employees: | | | | | |
| Enterprise qualification level |  | | thereinto | General Contracting of Works  project manager | | |  | |
| Business license number |  | | Senior professional title personnel | | |  | |
| Registered capital |  | | Intermediate title personnel | | |  | |
| Bank opening account |  | | Junior title personnel | | |  | |
| Account |  | | mechanic | | |  | |
| Scope of business |  | | | | | | | |
| remark |  | | | | | | | |

Note: Each party to the consortium is filled in separately

## 6. Composition of the project management body

**Composition table of project management bodies**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| serial number | office | name | Proof of practicing or professional qualifications | | | job title | | remark |
| The certificate name | level | Certificate number | Professional title | level |  |
| 1 | EPC Project Manager |  |  |  |  |  |  |  |
| 2 | devise | | | | | | | |
| 2.1 | Head of design |  |  |  |  |  |  |  |
| 2.2 | ...... |  |  |  |  |  |  |  |
| 3 | construction | | | | | | | |
| 3.1 | Construction Project Manager |  |  |  |  |  |  |  |
| 3.2 | ...... |  |  |  |  |  |  |  |
| 4 | Procurement (if any) | | | | | | | |
| 4.1 | Purchasing Manager |  |  |  |  |  |  |  |
| 4.2 | ...... |  |  |  |  |  |  |  |
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## 7． Curriculum vitae of EPC project managers and key project managers

Curriculum vitae of EPC project managers and key project managers

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| name |  | | gender | |  | age | |  |
| office |  | | job title | |  | Degree | |  |
| The name and grade of the vocational qualification certificate (professional title certificate) and the certificate number | |  | | specialized | | |  | |
| Participate in working hours | |  | | Years of experience as a project manager | | |  | |
| Work resume | | | | | | | | |
|  | | | | | | | | |

**Note: This table clearly states the specific personnel required to be filled in in the prequalification documents according to the specific characteristics of the project**

8． List of similar project performance of applicants (EPC project managers).

**List of similar** project **performance** of applicants (EPC project **managers**).

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| serial number | The name of the contractor | The project name  and the construction site | construction  scale | project  manger | Contract amount  (Million Yuan) | Commencement completed  date |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
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9． Proposed re-contracting schedule

**Proposed re-contracting schedule**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| sequence  number | The name, scope and reason of the proposed re-contracting project | Proposed re-contractor | | | | | remark |
| The name of the person to be re-contracted | | Place of registration | Enterprise qualification | Relevant performance |
|  |  | 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
|  |  | 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |

Remarks: The re-contracting listed in this table is limited to the re-contracting enterprise that re-contracts all the design of the project or all the construction business (one of the two) to the design unit and the construction general contracting unit with the corresponding qualification conditions; the general contracting enterprise may re-contract the entire survey business of the project to the survey unit with the corresponding qualification conditions.

Date: Year Month Day

10． Proposed subcontracting schedule

**Proposed subcontracting schedule**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| sequence  number | The name, scope and reason of the proposed subcontracting project | Subcontractors to be selected | | | | | remark |
| The name of the subcontractor to be selected | | Place of registration | Enterprise qualification | Relevant performance |
|  |  | 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
|  |  | 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |

Remarks: The subcontracting listed in this table is limited to non-main and non-critical projects within the scope of the contractor's contracted projects.

Date: Year Month Day

Project performance information

(Omitted)

Other Information

1. Other materials required to be submitted in the prequalification documents;

2. Other information that the applicant deems necessary to provide.

# Chapter V Overview of Project Construction